

RETURN OF ROOM DEPOSIT AND MISCELLANEOUS CREDITS

(Only for residents leaving permanently)

Removal of belongings.

Having decided not to continue residency, I have removed all of my belongings from box rooms and other places at College. I understand that, as per the Handbook, any belongings left on the premises will incur a fee of \$100 per item payable before the release of any belongings.

Signed:

Date:.....

Please deduct from my room deposit:

\$10 \$20 or other \$

as a valedict's gift to the Alumni Scholarship Fund (for the children of previous Jane residents).

The refund of your Room Deposit will be processed within 28 days of your departure.

The credit balance of your account will be deposited into the financial institution of your choice, details of which are supplied below:

Your name:

Bank name:

Name of account:

Account number:

BSB number:

Bank branch:

Swift code (for overseas accounts):